

TOWN OF COTTAGE GROVE
2017 BUDGET WORKSHOP
OCTOBER 18, 2016

- I. Notice of the meeting was posted at the Town Hall and on the Town's internet site. Town Chair Kris Hampton, Supervisors Mike Fonger, Kristi Williams and Mike DuPlayee were all present, along with Clerk Kim Banigan, Treasurer Debra Abel and Highway Superintendent Jeff Smith.
- II. Hampton called the meeting to order at 6:30 P.M.
- III. Discuss/Consider amending certain fees as permitted by the Town of Cottage Grove Code of Ordinances and Smart Growth Comprehensive Plan: Photo copying fees for sheets sized in excess of the Town's copy machine were eliminated. Preliminary Plat, Final Plat and Comprehensive Development Plan fees were discussed. The Clerk will see if she can find out what other towns charge and report back at the next budget workshop. Road right-of-way permit fees need to be updated to match the recently modified permit.
- IV. Consider/adopt motion to move into closed session pursuant to Wisconsin Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 2017 Employee Compensation: **MOTION** by Williams/DuPlayee to move into closed session for the reason stated above. **MOTION CARRIED 4-0 by roll call vote.** The closed session began at 6:43 P.M.
- V. Consider/Adopt motion to reconvene to open session to take any action necessary from closed session: **MOTION** by DuPlayee/Williams to reconvene to open session. **MOTION CARRIED 4-0 by roll call vote.** The closed session ended at 6:50 P.M. **MOTION** by Williams/Fonger to give a 2.5% wage increase to the Highway Superintendent, Clerk, Treasurer, Deputy Clerk and Court Clerk effective January 1, 2017. **MOTION CARRIED 4-0.** The two new Public Works Employees are scheduled for a 50 cent increase per hour upon completion of their introductory periods. **MOTION** by Hampton/DuPlayee to direct the Clerk to look into the Wisconsin Retirement System. **MOTION CARRIED 4-0.**
- VI. Discuss/Consider Revenue Estimates for Fiscal Year 2017: The Treasurer, Clerk, and Hampton had pre-filled many of the revenue estimates for known items. Items discussed tonight included:
 - The Clerk is waiting to hear the status of the State Recycling Grant for 2017.
 - Smith will apply for bridge aid to replace a 36" culvert at American Way and County BB.
 - The cable franchise agreement with Charter expires in July. Hampton suggested having Anders look into extending it since he was instrumental in negotiating it in the first place.
 - There will be revenue from the sale of the 2011 Crown Vic and equipment.
 - There will be revenue from selling the 2007 one-ton truck and the trailer used to haul mowers that Smith plans to replace. The truck has 101,000 miles on it. The trailer is a 1991 model and is a little short for the new mowers. It also wears a tire, probably due to a once broken axle not being lined up exactly right.
- VII. Discuss/Consider Expense Estimates for Fiscal Year 2017: The Treasurer, Clerk, and Hampton had pre-filled many of the expense estimates for known items. Items discussed tonight included:
 - The Treasurer had placed the expense for the UW Extension Branding Initiative and Fly Dane under Other Town Board expenses for lack of a better category. Discussion was to create an Economic Development category for the Branding Initiative and an item under the Town Planner category for Fly Dane expenses.
 - The Town Board was Ok with the judicial budget as proposed.

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- Hampton suggested adding \$20,000 to Town Board Legal Expenses for re-codifying of ordinances.
- \$2,000 was added to Flynn Hall expenses to allow for the removal of two trees in the back, including grinding of stumps.
- One family had requested a ball diamond at the Cedar knolls park, or for the Town to participate in the Village's recreation program so Town participants could pay resident rates. The Village wants \$13,500 to do this. Discussion was that it would not benefit all residents, especially those families who participate in recreation programs in other communities due to school affiliations. The Town Parks budget was left at \$7,000.
- Capital outlay to include the purchase of a one ton truck and a trailer.

VIII. Discuss/Consider approval of 2017 departmental budget requests: No action taken.

IX. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 4-0.** The meeting ended at 7:55 P.M.

Kim Banigan, Clerk
Approved 11-01-2016